

LORDSTOWN BOARD OF EDUCATION
Organizational Meeting Minutes
JANUARY 6, 2021
6:00 P.M.
Lordstown High School Innovation Center

CALL TO ORDER

Time: **6:04 P.M.**

President Pro-Tem: **Mrs. Kistler**

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Catlin, Mrs. Click, Mrs. Kistler, Mrs. Reid, Mrs. Woodward

21-0101 ELECTION OF PRESIDENT

Mrs. Reid nominates **Mrs. Kistler** for the position of President of the Lordstown Local Board of Education beginning the 6th day of January, 2021

Mrs. Click seconded the motion

Additional nominations: **None**

Moved by **Mr. Catlin**, seconded by **Mrs. Woodward**, to close nominations

Roll Call Vote: Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes
President declared **motion carried 5-0**

21-0102 Vote for President as follows:

Roll Call Vote: Mrs. Reid Yes, Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes
President declared **motion carried 5-0**

21—0103 ELECTION OF VICE-PRESIDENT

Mr. Catlin nominates **Mrs. Click** for the position of Vice-President of the Lordstown Local Board of Education beginning the 6th day of January, 2021

Mrs. Reid seconded the motion.

Additional nominations **None**

Moved by **Mrs. Woodward**, seconded by **Mr. Catlin**, to close nominations.

Roll Call Vote: Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Yes
President declared **motion carried 5-0**.

Vote for Vice-President as Follows

Roll Call Vote: Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes
President declared **motion carried 5-0**

21-0105 SET TIME AND LOCATION FOR REGULAR BOARD MEETINGS

Mrs. Woodward moved and **Mrs. Reid** seconded the motion that the regular meetings and work sessions of the Board of Education will be held on the following dates at 6:00 P.M. in the Lordstown High School Innovation Center, 1824 Salt Springs Road, Warren, Ohio 44481, for the calendar year 2021. Dates approved are **attached**

Roll Call Vote: Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes, Mr. Catlin Yes
President declared **motion carried 5-0**

21-0106 RESOLUTION DISPENSING WITH THE READING OF THE MINUTES

Moved by **Mrs. Reid**, seconded by **Mrs. Click**, to adopt the following resolution:

WHEREAS, the minutes of all meetings of the Lordstown School District Board of Education are available in print before approval for the record; and,

WHEREAS, any member of the Board of Education may call for the reading of all or part of the minutes at the open meeting of the Board of Education;

THEREFORE, BE IT RESOLVED, that the Lordstown Local School District Board of Education does hereby give approval to dispense with the reading of the minutes at each meeting of the board during the 2021 calendar year.

Roll Call Vote: Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes
President declared **motion carried 5-0**

21-0107 RESOLUTION TO APPROVE PAYMENT OF BILLS (O.R.C. 3313.18)

Moved by **Mrs. Woodward**, seconded by **Mr. Catlin**, to adopt the following resolution:

BE IT RESOLVED THAT during the calendar/fiscal year 2021 the Treasurer is authorized to pay all bills within the limits of the approved appropriation resolutions and all bills within approved State and Federal Title Programs or other official funds of the district; provided all merchandise and services are received in good condition.

*The intent is to give the Lordstown Treasurer authorization to pay all bills within the limits of the appropriations resolution as bills are received and when merchandise has been received in good condition.

Roll Call Vote: Mrs. Reid Yes, Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes

21-0108 RESOLUTION ESTABLISHING SERVICE FUND

Moved by **Mr. Catlin**, seconded by **Mrs. Woodward**, to adopt the following resolution:

WHEREAS, O.R.C. 3315.15, effective November 12, 1997, provides for the setting aside from the General Fund a maximum of \$20,000 or \$2.00 per student, whichever is greater, (a Service Fund which is designated to allow Board Members or their representatives, participation in in-service training, workshops, conferences and conventions, or other expenses incurred in the performance of their duties, or of their official representatives when sent out of the school district;)

THEREFORE, BE IT RESOLVED, that the Board of Education of the Lordstown Local School District does hereby establish a Service Fund to be set aside in an account within the General Fund and hereby appropriates for the purpose of said Service Fund. The amount shall be incorporated in the appropriations of this school district for the calendar/fiscal year 2021.

Not to exceed \$5,000.00

Roll Call Vote: Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Yes
President declared motion carried 5-0.

21-0109 RESOLUTION - BORROWING AUTHORITY

Moved by **Mrs. Woodward**, seconded by **Mrs. Reid**, to adopt the following resolution:

BE IT RESOLVED by the Lordstown Local Board of Education, Trumbull County, Ohio, that maximum legal authorization is given to the President of the Lordstown Local Board of Education and the Treasurer of the Lordstown Board of Education to borrow funds to meet financial obligations, as necessary, for the fiscal year 2021.

Roll Call Vote: Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes
President declared motion carried 5-0

21-0110 DESIGNATION OF THE TREASURER TO MAKE INVESTMENT OF INTERIM FUNDS

Moved by **Mrs. Click**, seconded by **Mr. Catlin**, to adopt the following resolution:

WHEREAS, Revised Code 135.01 to 135.21 constituting "A Uniform Depository Act" governing the deposit of all public monies of this Board, and;

WHEREAS, short term investment of interim funds requires immediate action by the Treasurer;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Lordstown Local School District that the Treasurer is authorized to invest interim funds.

Such authorization to be for the calendar year 2021

*The Board's intent is to give authorization to the Lordstown Treasurer to invest interim funds at the most productive interest rate whenever interim funds are available.

Roll Call Vote: Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes, Mr. Catlin Yes
President declared motion carried 5-0

21-0111

**RESOLUTION REQUESTING ADVANCE OF TAXES COLLECTED
TRUMBULL COUNTY, OHIO
JANUARY 2021**

Moved by **Mrs. Click**, seconded by **Mrs. Woodward**, to adopt the following resolution:

BE IT RESOLVED by the Board of Education of the Lordstown Local School District of Trumbull County, State of Ohio:

That the Auditor of Trumbull County, be, and is hereby requested to issue an order to the Treasurer of Trumbull County to pay the Treasurer of this Board of Education, such funds (as needed) as may be available for distribution by said County Treasurer.

*The Board's intent is to give authorization to the Lordstown Treasurer to secure advances from the Auditor when funds are available and payable to the Lordstown School District.

Roll Call Vote: Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes
President declared motion carried 5-0

21-0112 **AUTHORIZATION FOR ATTENDANCE AT MEETINGS**

Moved by **Mrs. Woodward**, seconded by **Mr. Catlin**, to adopt the following resolution

BE IT RESOLVED, that the Superintendent be authorized to approve or disapprove for the 2021 calendar year attendance at professional meetings of administrative personnel, certificated personnel, and classified personnel.

Roll Call Vote: Mrs. Reid Yes, Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes
President declared motion carried 5-0

21-0113 **RESOLUTION - LEGAL COUNSEL - 2021**

Moved by **Mr. Catlin**, seconded by **Mrs. Click**, to adopt the following resolution:

BE IT RESOLVED by the Lordstown Local Board of Education of the Lordstown Local School District, Trumbull County, Ohio as follows:

SECTION ONE: The legal services of the law firms as specified herein are hereby

retained for 2021. Such legal services are to be in the nature of legal representation, including appearances in court, advice, opinions and recommendations as may from time to time be requested by this Board or the Superintendent as to legal matters relating to education. In rendering such legal services, as an independent contractor and in an attorney-client relationship, said firm shall not exercise any administrative discretion on behalf of this Board in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, any country, or cities of this Board, or the execution of public trusts. The retention of such services may be terminated at any time by the board or said firms by written notice to the other.

SECTION TWO: For such legal services, said Legal Services Approved List, fees and costs for such services shall be at the usual and customary rates for the professional services rendered upon receipt of an itemized statement by the school district Treasurer; and

BE IT FINALLY RESOLVED, such legal services shall be available on-call, on demand, and at the request of the Board President and the Superintendent, with informed notice provided to all board members.

LEGAL SERVICES APPROVED LIST

Ennis Britton Co., L.P.A.
6000 Lombardo Center
Suite 120
Cleveland, Ohio 44131

Squire Patton Boggs (Squire, Sanders)
4900 Key Tower
127 Public Square
Cleveland, Ohio 44114-1304

Ohio School Boards' Association (OSBA)
Legal Assistance Division
8050 North High Street, Suite 100
Columbus, Ohio 43235

Roll Call Vote: Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Yes
President declared **motion carried 5-0.**

21-0114 EMPLOYMENT OF TEMPORARY PERSONNEL SUPERINTENDENT AUTHORIZATION

Moved by **Mrs. Reid**, seconded by **Mrs. Woodward**, to adopt the following resolution:

WHEREAS, it may become necessary to employ temporary personnel for emergency or unexpected situations on a short-term, casual, per diem/hourly basis; and

WHEREAS, it may be inefficient to call a special board meeting to employ such persons and/or not in the best interests of the district to wait until such time that the board might meet.

THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.47, the Superintendent is hereby authorized to employ such temporary personnel as needed; and

BE IT FURTHER RESOLVED under the provisions of ORC 3313.47, the superintendent shall present such employment recommendations to the board at the next regular meeting for formal action.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

Roll Call Vote: Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes
President declared **motion carried 5-0**

21-0115 AUTHORIZATION OF SUPERINTENDENT TO ACCEPT RESIGNATIONS

Moved by **Mrs. Reid**, seconded by **Mrs. Click**, to adopt the following resolution:

BE IT RESOLVED, that the Lordstown Board of Education authorizes the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

BE IT FURTHER RESOLVED, the authorization provided by this resolution shall commence on January 6, 2021 and remain in effect through December 31, 2021.

Roll Call Vote: Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes, Mr. Catlin Yes
President declared **motion carried 5-0**

21-0116 DESIGNATION OF SUPERINTENDENT AS PURCHASING AGENT/AUTHORITY

Moved by **Mrs. Click**, seconded by **Mrs. Reid**, to adopt the following resolution:

WHEREAS the superintendent is the chief executive officer for the board of education; and

WHEREAS the acquisition of supplies, equipment, and services is centralized in the superintendent's office and through whose office all purchasing transactions are conducted.

NOW THEREFORE BE IT RESOLVED under certain provisions of ORC, the board assigns the superintendent the responsibility for purchasing; and

BE IT FURTHER RESOLVED the superintendent is hereby designated purchasing agent and authorized to approve purchases within the appropriated amounts in so far as such purchases are consistent with the approved educational goals and programs of the district.

Superintendent:

Gregory Bonamase or Board's
designee

Roll Call Vote: Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes
President declared **motion carried 5-0**

21-0117 PUBLIC RECORDS COMMITTEE

Moved by **Mr. Catlin**, seconded by **Mrs. Woodward**, to appoint the Treasurer, Board President, and the Superintendent to be the Public Records Committee for the Lordstown Local School District for 2021.

Roll Call Vote: Mrs. Reid Yes, Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes
President declared **motion carried 5-0**

21-0118 RESOLUTION EXPRESSING PUBLIC PURPOSE FOR LORDSTOWN SCHOOLS ACTIVITIES

Moved by **Mrs. Woodward**, seconded by **Mrs. Reid**, to adopt the following resolution:

WHEREAS, the Lordstown Board of Education previously has authorized the expenditure of funds for a public purpose for programs, events and amenities that further the district's educational mission in accordance with all applicable Ohio Revised Code provisions; and

WHEREAS, the Lordstown Board of Education believes that purchases and expenses incurred to recognize and honor students, volunteers, advisory groups, and staff for their contributions in support of the educational mission and goals of Lordstown Local Schools serves a proper public purpose; and

WHEREAS, the Lordstown School Board desires to authorize administrators to purchase meals, refreshments, token retirement gifts and meritorious service awards, and/or other amenities as indicated herein.

NOW, THEREFORE, BE IT RESOLVED, by the Lordstown School Board, after careful consideration and evaluation of the information before it:

Section 1. The Lordstown Local School Board declares that purchases and expenses incurred to recognize and honor students, volunteers, advisory groups, citizens, and staff for their contributions in support of the educational mission and goals of the Lordstown Local School Board serves a proper public purpose.

Section 2. The Lordstown Local Schools further authorizes administrators

purchase meals, refreshments, token retirement gifts and meritorious service awards, and/or other amenities, which may include teacher or student recognition gifts appropriate to the occasion. Individual gifts, including but not limited to books, educational items, and gift cards may not exceed **\$25 in value**. Other items that may be included are certificates, thank you notes, student trophies and awards.

Section 3. The Lordstown Local Schools further wishes to declare the following meetings and events at which reasonable meals and/or refreshments may be served as a public purpose in furtherance of the educational mission of the district:

- Faculty Appreciation Week in each building
- Open House refreshments
- Community meetings (any specific)
- Superintendent/Treasurer communication/professional development meetings including those with the public
- Strategic Planning Action Team Meetings
- District-wide in service days
- Student academic, athletic and music awards events, community engagement meetings
- Negotiations meetings;
- Transportation, food service, and maintenance communications meetings;
- Student Service Organizations meetings;
- School Board Professional Development meetings;
- Student appreciation meeting;
- Working lunches and evening meetings; and
- Other events of a similar nature that may not be specifically mentioned above are included.

Expenditures are supported by appropriate internal controls in accordance with the Lordstown Local School Board's direction that such expenditures are reasonable and appropriate.

Section 4. This resolution shall be in full force and effect from and immediately after its adoption.

IT IS FOUND AND DETERMINED that all formal action of this School Board concerning or related to the adoption of this resolution were adopted in an open meeting of this School Board, and all deliberations of this School Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Roll Call Vote: Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Yes
President declared **motion carried 5-0**.

ADOPTED this 6th day of January 2021.

21-0119 ADJOURNMENT

Moved by **Mrs. Woodward**, seconded by **Mr. Catlin**, to adjourn the meeting.

Time: 6:15 P.M.

Roll Call Vote: Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes
President declared **motion carried 5-0**

TREASURER

BOARD PRESIDENT